Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-20[21][1]
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details[2] (email, phone)	Website (eg. of the course catalogue)
Sveučilište u Zagrebu (University of Zagreb) FAKULTET POLITIČKIH ZNANOSTI FACULTY OF POLITICAL SCIENCE	HR ZAGREB 01	Institutional coordinator: Tajana Nikolić (Ms), erasmus.coordinator@unizg.hr, Tel: +385-1-46-98-165 Faculty coordinator: NEBOJŠA BLANUŠA (Mr) nblanusa@fpzg.hr, tel: +385-1-46-42-112	http://international.unizg.hr/international_students/exchange_students http://www.fpzg.unizg.hr/
Universidad Miguel Hernández de Elche	E ELCHE01	Erasmus Institutional Coordinator: Prof. Manuel Jordán Vidal Vicerrectorado de Relaciones Internacionales	• International Office: http://internacional.umh.es/ • Incoming students:

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[1] Higher Education Institutions have to agree on the period of validity of this agreement

[2] Contact details to reach the senior officer in charge of this agreement and of its possible updates.

| | | Avenida de la Universidad, s/n – 03202 Elche (Spain) Phone: +34 966 658 522 / Fax : + 34 966 658 705 E-mail: vdo.relinter@umh.es Faculty Coordinator: Prof. Mª Victoria Rodríguez for Political Sciences E-mail: Victoria.r@umh.es Prof. José Luis González for Journalism E-mail: jose.gonzalez@umh.es | http://internacional.umh.es/incoming/ • Courses catalogue http://internacional.umh.es/courses-catalogue/ • About us: http://www.umh.es (Spanish) http://en.umh.es/ (English) • Spanish courses: http://internacional.umh.es/idiomas/ |

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1st, 2nd or 3rd]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods]	Student Mobility for Traineeships *
E ELCHE01	HR ZAGREB 01	313	Political Science and Civics	1st, 2nd, 3rd	18 months (3 students x 6 months)	/
		32/329	Journalism and Information	1st, 2nd	12 months (2 student × 6 months)	/
HR ZAGREB 01	E ELCHE 01	313	Political Science and Civics	1st, 2nd, 3rd	15 months (3 students x 5 months)	/
		32/329	Journalism and Information	1st, 2nd	10 months (2 student × 5 months)	/

* Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country.

Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching *[total number of days of teaching periods]*	Staff Mobility for Training *
E ELCHE01	HR ZAGREB 01	313	Political Science and Civics	10 days (2 persons x 5 days)	
		32/329	Journalism and Information	10 days (2 persons x 5 days)	
HR ZAGREB 01	E ELCHE01	313	Political Science and Civics	10 days (2 persons x 5 days)	
		32/329	Journalism and Information	10 days (2 persons x 5 days)	
		99	Administrative		5 days (1 person x 5 days)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level[3]	
				Student Mobility for Studies	Staff Mobility for Teaching
HR ZAGREB 01		Croatian	English	B2	B2
E ELCHE01		Spanish	English*	B1 English A2 Spanish	B1 English B2 Spanish

* See the list of subject taught in English (updated yearly) http://internacional.umh.es/courses-catalogue/

Miguel Hernandez University recommends Incoming student to visit our website for Spanish Intensive and Non Intensive courses http://internacional.umh.es/idiomas/

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[3] For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see
http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

D. Additional requirements

HR ZAGREB01: In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office: incoming@unizg.hr

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
HR ZAGREB01:	10 May	10 November
E ELCHE01	May, 15th	November 1st

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 8 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

HR ZAGREB 01:
http://international.unizg.hr/international_students/exchange_students/academic_information

E ELCHE01: http://internacional.umh.es/courses-catalogue/

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR ZAGREB01	incoming@unizg.hr , 00385 (0)1 4698105	http://international.unizg.hr/international_students/exchange_students/before_coming_to_zagreb
E ELCHE01	International Relations Office movilidad@umh.es +34 966 658 710	http://internacional.umh.es/incoming/visa/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR ZAGREB01	incoming@unizg.hr , 00385 (0)1 4698105	http://international.unizg.hr/international_students/exchange_students/before_coming_to_zagreb
E ELCHE01	International Relations Office movilidad@umh.es +34 966 658 710	Cum Laude Insurance.

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR ZAGREB01	vlado.levak@sczg.hr	http://international.unizg.hr/international_students/exchange_students/student_services/housing
E ELCHE01	International Relations Office movilidad@umh.es	http://ve.umh.es/nido/

	+34 966 658 710	

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature[4]
HR ZAGREB 01	Nenad Zakošek, Dean*	12.9.2013.	
E ELCHE01	Prof. Manuel Jordán Vidal Vice Rector for International Relations	12/11/2013	
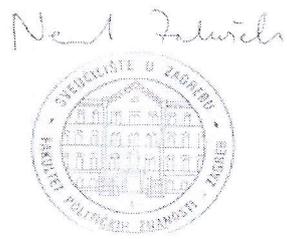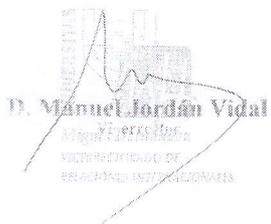
According to the Article 21 of the Statute, University of Zagreb, in the 15th session of the 344th academic year (2012/2013), held on 11 July 2013 University Senate reached a Decision that all the agreements relevant to one faculty or academy can be signed by the Dean of the relevant academy/faculty

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[4] Scanned signatures are accepted